





EME Academy Educational and Welfare Trust (Registration No. IV – 1627/22)

## Application Form

1	<b>Name of the Applicant:</b> (As in qualifying exam marks card, in block letters)	
2	<b>Date of Birth:</b>	<b>Age:</b>
3	<b>Location:</b>	<b>Gender:</b>
4	<b>Blood Group:</b>	<b>Nationality:</b>
5	<b>Contact Number:</b>	<b>Email ID:</b>
6	<b>Permanent Address:</b> 	<b>Present Address:</b> 
7	<b>Course Name:</b>	
8	<b>Course Fee:</b>	<b>Course Duration:</b>
9	<b>Father's Name:</b>	<b>Occupation:</b>
10	<b>Mother's Name:</b>	<b>Occupation:</b>
11	<b>Academic Qualification:</b>	

**EME Academy Educational and Welfare Trust**

403 no office, 4th floor, Ergo Tower, Sector V, Kolkata – 700091, West Bengal

(India) Contact No. 8017776957

Website: [www.emeacademy.co.in](http://www.emeacademy.co.in)

E-Mail: [info@emeacademy.co.in](mailto:info@emeacademy.co.in)



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### Declaration of the Applicant

I \_\_\_\_\_ S/o, D/o \_\_\_\_\_ am fully aware of the rules and regulations regarding admission, payment of fee, requirement of attendance and also the penalties that may be imposed upon me in case of non-compliance in this behalf. Further, I declare that information furnished by me is correct.

Date:

Signature of the Applicant

Place:

(Name in block letter)

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### Declaration by the Parent/Guardian

I agree to take full responsibility for the conduct, good behaviour and satisfactory performance of my son/daughter/ward during his/her stay in the institute.

Date:

Signature of the Parent/Guardian

Place:

(Name in block letter)

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#### Note:

1. Three passport size photos are required at the time of admission.
2. All original documents are required to be submitted at the time of the admission
3. Enclose fee paid receipt / Transition ID
4. Photo copy of last qualification and ID proof required.

#### INSTRUCTION FOR FILLING UP THE APPLICATION FORM:

1. Application form can be obtained at the EME Academy can also be downloaded from the website. ([www.emeacademy.co.in](http://www.emeacademy.co.in))
2. Application form must be printed back-to-back on an A4 size paper.
3. All the columns in the application form must be filled in.
4. For more details call or WhatsApp at **8017776957**.

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## *Declaration*

I, ....., son/daughter/wife of ....., residing at.....and having out of my own will consented to be guided by **EME Academy**, for professional training required to avail of service in various sectors of employment, state and declare as follows:

1. I understand that **EME Academy** is a training center and does not promise employment upon completion of training.
2. I state that the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
3. I undertake to present the original documents immediately upon demand by the concerned authorities of the Institute.
4. I promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of the Institute (**EME Academy**), and also to follow the Code of Conduct prescribed for the Students of the Institute, as in force from time to time and subsequent changes/modifications/amendment made thereto. I acknowledge that, the Institute has the authority for taking punitive actions against me for violation and/or non-compliance of the same.
5. I understand that, 75% attendance in classes is compulsory and I commit myself to adhere to the same. I also understand, in case my attendance falls short, for any reason, the competent authority of the Institute may take such punitive action against me, as may be deemed fit and proper.
6. I will neither join in any coercive agitation/strike for the purpose of forcing the authorities of the Institute to solve any problem, nor I will participate in any activity which has a tendency to disturb the peace and tranquility of life of the **EME Academy** premises
7. I will not indulge in, nor tolerate ragging, in any form, even in words or intentions, and I accept to give an undertaking in the prescribed format for the same.

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8. I shall be solely responsible for my involvement in any kind of undesirable / in disciplinary activities outside the premises, and shall be liable for punishment as per the law of the land.
9. I further understand that, the Institute shall in no way provide any support to me and will not be held responsible for my any such action.
10. I understand that my admission may be cancelled, at any stage, if I am found ineligible and/or the information provided by me is found to be incorrect.
11. I, hereby undertake to inform the Institute, about any changes in information submitted by me, in the Application Form and any other documents, including change in addresses and phone Nos., from time to time.



Date:

Signature of Candidate:

**FOR OFFICE USE**

We have checked the application and on the basis of data available with us, we find that the candidate is eligible.

Dealing Assistant/Superintendent

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